



760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

June 24, 2019

To whom it may concern:

Re: June 1, 2019 Roundtable Discussion

Thank you for attending and participating at the June 1st, 2019 Roundtable Discussion with your Council members. Council was pleased with the meeting and have decided to schedule more in the future.

Attached to this letter is a report from the Director of Corporate Services/Clerk regarding the meeting and potential resolutions stemming from the minutes. Also attached are the minutes from the meeting. You can find the minutes and appendix on the municipal website at www.trentlakes.ca.

Three resolutions were adopted by Council from the June 1st report and are below for your information.

1. Resolution No. R2019-396

Moved by: Councillor Lambshead
Seconded by: Deputy Mayor Windover

That Council receive the report from the Director of Corporate Services/Clerk with highlights of the June 1, 2019 Special Council Meeting for their information; and further

That Council direct staff to schedule the annual Cottager/Ratepayer Association meeting for the first Saturday of June in 2020 to commence at 10:00 a.m. with an agenda that includes updates from individual members of Council.

2. Resolution No. R2019-397

Moved by: Councillor Letto
Seconded by: Councillor Lambshead

That Council direct staff to formally ask the County of Peterborough waste management staff if they would be interesting in participating in research for a bio digester farm

similar to the one used in City of Kawartha Lakes and operated by Miller Waste; and further

That staff report back to Council with information regarding the Miller Waste digester farm located in the City of Kawartha Lakes, and others, and if a facility could be housed in the Municipality or the County.

3. Resolution No. R2019-398

Moved by: Councillor Armstrong
Seconded by: Councillor Lambshead

That Council direct staff to conduct a review of the Off Road Vehicle By-law and report back to Council in July or August, if possible.

Sincerely,



Kari Stevenson, Clerk

cc: Jessie Clark, Deputy Clerk
Jack Roberts, Facilitator
Trent Lakes Council



Report to Council

To: Mayor & Members of Council
From: Kari Stevenson, Director of Corporate Services/Clerk
Date: June 18, 2019
Re: June 1, 2019 Special Meeting of Council

Recommendation:

That Council receive the report from the Director of Corporate Services/Clerk with highlights of the June 1, 2019 Special Council Meeting for their information; and further

That Council provide any necessary direction to staff.

Financial Implications:

To be determined based on Council direction.

Background:

On June 1, 2019, Council held a Special Council meeting consisting of two parts; one being the annual Cottager/Ratepayer Association meeting, and the second being a roundtable discussion.

The meeting was attended by approximately sixty (60) residents with fifty-seven (57) participating in the roundtable discussion. To assist in keeping the discussions in perspective, there were 11,327 eligible voters in last year's municipal election.

Below are the summarized minutes from the June 1st meeting and drafted resolutions for Council's consideration.

1. Cottager/Ratepayer Meeting

The first item requiring Council consideration is the format of the annual Cottager/Ratepayer meeting held on the first Saturday of June. This year, Council combined this meeting with introducing a new roundtable discussion. To accommodate the extra meeting, the staff and Council updates that were part of last year's agenda and meeting were removed. The delegations at the June 1st meeting requested the return of Council and staff updates to this agenda.

The history of the annual Cottager/Ratepayer Association meeting was originally formed in an effort to avoid Council members attending all individual association meetings held on weekends throughout the summer months and in addition to avoid a quorum of Council being present at one of those meetings. The annual meeting provides association representatives the opportunity to delegate their elected representatives with concerns or ideas.

Staff are requesting Council consider separating the dates of the Cottager/Ratepayer Association and roundtable meetings to expand participants at the roundtable meeting to include more constituents and not heavily comprised of association representatives. Staff are recommending:

That Council direct staff to schedule the annual Cottager/Ratepayer Association meeting for the first Saturday of June in 2020 to commence at 10:00 a.m. with an agenda that includes updates from individual members of Council; and further

That Council direct staff to schedule a Special Meeting of Council for a roundtable discussion for the _____ Saturday of _____ in 2020 to commence at 10:00 a.m. with an open invitation for all constituents to participate.

2. Concerns and Suggestions:

The concerns and suggestions from the delegations and the roundtable summaries were recorded as minutes and are attached in draft form to this report as Appendix 1. To summarize and provide Council with an avenue for action, staff have combined below the main concerns (not all comments) received from both portions of the meeting.

• Waste Management

Requests were made for more recycling options and organics composting at each transfer station. It was requested that Council research the bio digester farm used in the City of Kawartha Lakes and operated by Miller Waste.

Staff are recommending the following:

That Council direct staff to formally ask the County of Peterborough waste management staff if they would be interested in participating in this research; and further

Report back to Council with information regarding the Miller Waste bio digester farm located in the City of Kawartha Lakes and if a facility could be housed in the Municipality or the County.

Council was requested to remove the quarters from the waste card but still limit the bags to 48 per year allowing seasonal residents to dispose of more than one bag per week. It was suggested that if diversion of waste did not keep increasing, the quarters would be reinstated. It was also suggested that the Municipality work with the County to determine if this could be a one-year trial run without penalty or negative consequences from the County.

Staff are recommending that Council direct staff to add this scope to a much larger initiative to review and update the existing waste management plan and waste by-law. Part of this initiative should also include a significant public engagement component.

As Council is aware, one of the ten Council Priorities recently set was, "Review Waste Management Plan & Implement Program Enhancements To Increase Ratepayer Satisfaction & Reduce Landfill Waste".

Staff are therefore recommending the following:

That Council utilize the service review grant funding for the preparation of a new Waste Management Plan by a third-party consultant which would include a significant public consultation portion and include all recent provincial amendments to the Waste Free Ontario Act and Ontario's Climate Change Action Plan.

- **Short Term Rentals**

Many requests were received to retain weekend and after hours by-law enforcement for by-laws such as noise to control adverse effects of disrespectful neighbours or renters. Many residents suggested forms of public education for potential renters and cottage owners. Another suggestion was to direct staff to report to Council regarding what other municipalities are doing and how to move forward with education, licensing, etc. Attached to this report as Appendix 2 is the Clerk's report to Council dated May 7, 2019 containing this information. Earlier this year, Council had also requested a report from the Chief Building Official regarding weekend and afterhours enforcement of by-laws.

Staff are recommending that Council wait for the follow-up report from the Chief Building Official.

- **Off Road Vehicles**

Many residents requested information on the current rules for all terrain vehicles (atv) and off road vehicles. Attached to this report as Appendix 3 is the most recent report and by-law for off road vehicles for information purposes. Staff are recommending:

That Council direct staff to conduct a review of the Off Road Vehicle By-law and report back to Council.

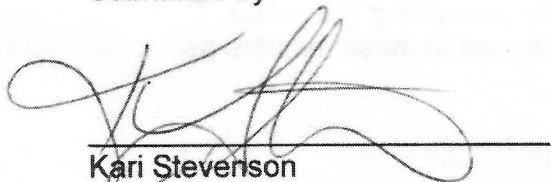
- **Public Engagement and Consultation**

Earlier this year, Council directed staff to bring a report forward regarding public engagement and it is requested that Council wait for this report before adding further duplication.

- **Docks on Municipal Land**

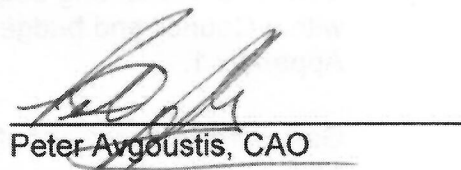
The last term of Council had placed this matter under review. It is on staff's work plan to report back this year and staff are requesting Council wait for this report before adding further duplication.

Submitted by:



Kari Stevenson
Director of Corporate Services/Clerk

Approved by:



Peter Avgoustis, CAO

The Municipality of Trent Lakes

The Minutes of the Special Meeting of the 2018-2022 Council of the Municipality of Trent Lakes held on June 1, 2019 at the Municipal Office

Call to Order

Present: Mayor Janet Clarkson
Deputy Mayor Ron Windover
Councillor Kim Letto
Councillor Carol Armstrong
Councillor Terry Lamshead

Staff Present: Kari Stevenson, Director of Corporate Services/Clerk
Jessie Clark, Deputy Clerk

Mayor Clarkson called the Special Meeting to order at 9:00 a.m.

1. Disclosure of Interest

- a) The Mayor reminded members of Council of their obligation to declare any pecuniary interest they may have. None were declared.

2. Delegations

- a) Delegations

Councillor Armstrong began the delegations by presenting the group with a Council and budget update which is attached to these minutes as Appendix 1.

Gary Jarosz, President of Cavendish Community Ratepayers Association, requested that the information provided by staff and Council at past annual association meetings be continued. He would also like to see Council and staff use the associations as leverage points.

Mr. Jarosz asked Council to investigate the sorting facility in the City of Kawartha Lakes that is run by Miller Waste. He advised that the

company is willing to install a facility in the County of Peterborough if there is enough organic material to be disposed of. He believes this will save over \$300,000 in haulage costs.

Regarding short term rentals, Mr. Jarosz stated a municipality should not tell someone what they can and cannot do with their own property. He stated that it is not just renters who break rules or make too much noise but owners also. He recommends the Municipality retain by-law enforcement for weekends and after hours and this will likely decrease the Municipality's OPP costs.

Stephen Smith, President of the Salmon Lake Cottage Association, would like Council and staff to create a communication system for the ratepayers to notify of situations like road outages to let ratepayers know there is an issue, when they anticipate the issue to be resolved and when the issue has been resolved.

Mr. Smith agrees with Council's policy to leave all unopened road allowances that provide lake access open to the public and would like this continued. Mr. Smith agreed with Mr. Jarosz's comments regarding the format of the annual meeting and weekend by-law enforcement.

Christine Brickman, President of the Crystal Lake Cottagers Association, agreed with Mr. Jarosz's comments. She would like to see the removal of the quarters from the waste card allowing the seasonal residents to dispose of their garbage more than once a week.

Ms. Brickman requested Council and staff provide an update on the Galway Depot refurbishment.

Marlys Kerkman, President of the Buckhorn Ratepayer Association, advised Council that her association members completed a survey regarding the garbage cards which results were fairly evenly split. She commended Council and staff on the reduction of the carbon footprint and the reporting of it.

Ed Nelligan from the Mississagua District Cottagers Association advised Council that his members are against the Municipality allowing docks on municipal road and shore road allowances, save for water access only and island property owners.

Ron Aalen, a resident of the Harvey Lakelands area, would like Council to reconsider the prohibited use of off road vehicles in that area of the Municipality.

Bill Kent, President of the Buckhorn Community Centre, is concerned they are misunderstood and would like a better relationship and communication between them and the Municipality.

Robin Johnson, from the Beaver, Cavendish, McGinnis and Bottle Association, agreed with Mr. Jarosz's comments. Ms. Johnson advised that their members are concerned with abandoned and unsafe docks that are in their bays and would like to know whose responsibility they are.

Ted Oakes from Pirates Glen asked Council to move forward with a decision regarding noise barriers located within a municipal road allowance for any future quarry application.

Elaine Fritz, resident of Trent Lakes, would like Council to designate certain species of old trees to save.

Ruth Anne McNaught is concerned with the quality of the lake water coming over the Mississagua dam.

Mike Church requested off road vehicle speed limit signs to be posted on Edwina Drive.

Gary Jarosz addressed Council a further time to request Council eliminate the quarters from the waste card for a period of one year on a trial run. He suggested that Council challenge the residents to keep decreasing garbage or the quarters would return.

The Mayor called a recess at 9:55 a.m.

The Mayor called the meeting back to order at 10:10 a.m.

3. Roundtable Discussion

a) Facilitator Introduction

The Mayor introduced the facilitator, Mr. Jack Roberts. Mr. Roberts explained the process and procedures of the roundtable discussions to the seven tables of participants, which included the members of Council.

b) Table Summaries

At 11:30 a.m., members of Council resumed their seats and each table presented their discussions to Council.

Table one stated that waste management needs to be reviewed with the public to obtain input. Regarding short term rentals, the table feels a need for boating information to be provided to visitors with education materials. The table would like more public engagement and this meeting had a good format, however, a different venue needs to be used next time as the room was loud. They commented that there is a lack of transportation options within the Municipality and there is a need for more waste containers in public spaces. The table believes the Municipality would benefit from by-law enforcement on weekends.

Table six inquired why there is a waste management plan without public consultation and would like waste management reviewed again. The table would like to have composting at all transfer stations and for the Municipality to increase haulage during summer months to avoid smell. The table stated that the transfer station staff are excellent, the reuse program is great but the disposal of mattresses at transfer stations would be appreciated.

Table two would like more recycling options available and that the Municipality would benefit from noise enforced on weekends. The table would like the ability to access trails from municipal roads with their off road vehicles. They are concerned with the road salt and sand not swept contaminating the environment. The table is in support of public engagement and feel that recording Council meetings will provide broader engagement and allow residents to stay informed. Regarding the lack of transportation, they suggested Council investigate neighbouring municipalities who offer transportation programs. They would like Council to educate citizens about the environment so it can be preserved.

Table five support Gary Jarosz's suggestion of removing the quarters from the card but still allowing only forty-eight (48) bags per year. Regarding the transfer station staff, the table stated that respect is a two-way street and some residents who did not receive respect from staff when the initial changes happened now take their waste home. The table questioned the disbandment of the Waste Management Committee when this is still the number one issue. They also questioned the disbandment of the Mining and Aggregate Advisory Committee. Regarding short term rentals, the table believes weekend by-law enforcement will help and lower the calls to the OPP. The Municipality needs to educate owners and renters by setting guidelines that can be distributed. Regarding public engagement, the table liked this meeting's format. The group requested a timeline be given for the facilities master plan and where the depots will fit into the plan. They stated that any by-

law enforcement officer retained will enforce the direction given to them by management and Council.

Table four recommended that staff create a paper with an environmental scan on what other municipalities are doing regarding short term rentals and what mechanisms are available moving forward including licensing, education and consequences. The table believes the waste management program could benefit from enhanced communication programs and supports Gary Jarosz's suggestion of the removal of the quarters from the waste card. A matter to be reviewed is providing an option to the ratepayers who need adult diapers and the disposal of them in clear bags. Regarding the Buckhorn Outdoor Sports Pad, the table would like this added to the master facilities plan and have the Parks, Recreation and Culture Advisory Committee review the matter. Regarding quarries, the table is against noise attenuation being erected on municipal road allowances.

Table three would like clarity on where off road vehicles are permitted within the Municipality and why they are allowed on some roads and not others. Regarding septic reinspection, having 300 systems inspected per year is a 10 to 15 year rotation and the Municipality needs to look at different options to deliver the program. The table feels that staff are doing a good job with waste management but would like the quarters removed from the waste card and work with County staff on a compromise for this to happen. Regarding short term rentals, the table would like to see by-law enforcement on weekends and an escalating inspection fee like the City of Kawartha Lakes. The table is opposed to docks on municipal land unless it is an island property. They are also opposed to the Municipality buying the land for the Buckhorn Outdoor Sports Pad. Regarding water quality, the table would like the Municipality to support the federal and provincial agencies fighting evasive species and to review the new by-law passed by Haliburton County. The format of today's meeting was good, however, they would appreciate more time to discuss issues and a better venue.

Table seven would like more waste receptacles in town and parks and have a fine for dumping/littering. They would like to have composting at all transfer stations and sand for all fire routes. Regarding short term rentals, people need to respect their neighbours, whether they are a renter or an owner. By-law enforcement and education would be beneficial for the issue. The table would like the money spent on roads prioritized and explained.

Resolution No. **R2019-356**

Moved by: Deputy Mayor Windover
Seconded by: Councillor Lambshead

That Council receive the delegations and the table summaries for their information.

Carried.

4. Adjournment

a) Adjournment

Resolution No. **R2019-357**

Moved by: Deputy Mayor Windover
Seconded by: Councillor Armstrong

That Council adjourn at 11:59 a.m.

Carried.

Janet Clarkson, Mayor

Kari Stevenson, Clerk